

**23<sup>rd</sup> Annual Scientific Programme 2016**  
**B.P. Koirala Institute of Health Sciences**  
**Dharan Nepal**

Ref. No:- 02/073/ASP2016

Date: - July 26, 2016

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To,

The Head/ chief// In charge of Department/ School/ Division/ Section  
.....

**Sub: Submission of abstract for the 23<sup>rd</sup> Annual Scientific Programme 2016**

Dear Sir/Madam,

we are pleased to announce that the Annual Scientific Programme 2016 is going to be held from September 11-13, 2016. We now announce that the date for submission of original research abstract starts from today onwards. The last date of submission of abstract is August 26, 2016. Please kindly inform to all your faculty members, residents/ PG students and other researchers to submit their abstract within the deadline.

**Guidelines for submission of abstract:**

1. One presenting author can submit a maximum of three scientific abstracts.
2. The presenting and co-authors should be responsible for scientific content of submitted abstracts and ethical clearance whenever possible.
3. Please pay your attention to format of the abstract: Background & objective (s), materials and methods, results (include relevant data), conclusion (based on data, recommendation type of statement is not acceptable).
4. Please use Standard English to avoid error.
5. Please note that if the abstract does not follow the above guidelines, it will be sent back for re-submission. If fails to do so may lead to rejection of abstract.
6. Underline the presenting author in the abstract.
7. Submit the abstract (s) as both hard and soft copies (MS word, font type: Times New Roman, font size 10), words limits: maximum 300 words (from background to conclusion) with spaces.
8. Please specify:
  - a. The type of presentation (Oral or poster)
  - b. Category of presentation (prize or non-prize)
  - c. All the researchers at the level of Asst. Professor and below only may apply for prize category.
  - d. The designation of presenting Author
9. The soft copy of the abstract can be submitted preferably through email: ([scientific.session2016@bпкиhs.edu](mailto:scientific.session2016@bпкиhs.edu)) or through pen drive. The hard copy of abstract has to be forwarded/ recommended by the respective head/ in-charge/ chief and submitted in the **Biochemistry department (Room no.138) Medical college building first floor.**

Thanking You.

Yours truly,



Prof. Dr. Madhab Lamsal

Convener

Note: Please see overleaf for the abstract format.

Contact phone: 025-525555 Ext.2465 (Secretariat Office), 2463 (O)

**23<sup>rd</sup> Annual Scientific Programme 2016**  
**B.P. Koirala Institute of Health Sciences**  
**Dharan Nepal**

Abstract of original research

Title:

Authors:

Affiliation (Department):

Correspondence address:

Background and Objectives.....

Materials & Methods.....

Results.....

Conclusion.....

Key words (3):

Details of specifications asked in the point No. 8 (a, b, c & d) above, & contact information.

1. Abstract of case report (or report of multiple cases, i.e., case  $\leq$  5)

Title:

Authors:

Affiliation (Department):

Correspondence address:

Case description

.....  
.....  
.....

Conclusion (only if data are sufficient to draw it): .....

Key words (3):

Details of specifications asked in the point No. 8 (a, b, c & d) above, & contact information. The prize category abstracts will be evaluated by two groups of review members/judges.

- 1 First evaluation is by independent reviewers/experts: it carries maximum marks 30% based on strength of the abstract submitted.
- 2 Another 70 % mark is the second evaluation by independent judges during presentation The scores of two evaluations will be added up and the result will be prepared.

Yours truly,



Prof. Dr. Madhab Lamsal

Convener

Annual Scientific Program 2016